# Writing Assignment #3

#### **In-Text Citations**

Simply say (Chopin) or (Brady). Don't worry about page numbers!

#### **Works Cited**

Just copy this (on a SEPARATE page)  $\downarrow$ 

**Works Cited** 

Brady (née Syfers), Judy. "I Want a Wife." Ms., Dec. 1971.

Chopin, Kate. "The Story of an Hour." Orig. "The Dream of an Hour." Vogue, 6 Dec. 1894.

This  $\uparrow$  is Times New Roman font.

If your 12-pt font is larger, you may need to employ the "hanging indent":

Brady (née Syfers), Judy. "I Want a Wife." Ms., Dec. 1971.

Chopin, Kate. "The Story of an Hour." Orig. "The Dream of an Hour." Vogue, 6 Dec.

1894.



This is a *hanging* indent

**Instructions for creating a hanging indent:** 

## **Google Docs**

With your cursor, select the line(s) that need to be indented.

Then go to Format > Align & Indent > Indentation options.

- Under "Special," select "Hanging."
- Press the **Apply** button to save your changes.

### **Microsoft Word**

- 1. Place your cursor at the beginning of your citation and highlight it.
- 2. Right click your mouse.
- 3. Select PARAGRAPH from the pop-up menu.
- 4. Under Indentation, use the Special pull-down menu to select hanging.
- 5. Use the "By" menu to select 0.5"