How to Find Your Student Email Address

- 1. Go to the <u>Online Registration System</u>.
- 2. Your initial login is your social security number and password (date of birth) entered as mmddyy. If you do not have social security number, please use the temporary number that was emailed to you after you completed your online application for admission to Delta College.
- 3. Under the "Welcome" information, your new student email address appears. It will be the first initial of your first name followed by your last name, three randomly assigned numbers, and *deltacollege.edu*. For example, John Smith might have the following email address: *jsmith321@students.deltacollege.edu*.

After retrieving your student email information, you may access your account by selecting "Email", located at the top of the Delta College home page. Your login name for student email is the information in front of the "@" sign. For example, John Smith's login name would be "*jsmith321*." Your password is your date of birth entered as mmddyy or PIN (if one has been established).

It is strongly recommended that you check your email account on, at least, a weekly basis. It is your responsibility to maintain the contents of your email account to ensure that the total size of the email messages within the account does not exceed 90%.

For assistance with log in problems, please contact <u>sjdchelp@deltacollege.edu</u>.